



*Constitution
of the Grand
Chapter
of
Royal Arch Masons
of
Saskatchewan*

*Approved and adopted by the Grand Chapter
at the Annual Convocation held in Saskatoon,
Saskatchewan on May 29th 2021.*

Constitution of the
Grand Chapter
of
Royal Arch Masons of Saskatchewan.

N.B. The footnotes in this document are for information only and not part of the Constitution.

Part 1: Name and Seal:

1. The name of this Grand Chapter is “The Grand Chapter of Royal Arch Masons of Saskatchewan”, hereinafter called the “Grand Chapter.”
2. The official seal, adopted by the Executive Committee and approved by Grand Chapter, is the official imprimatur of Grand Chapter and denotes its official approval and sanction.

Part 2: Definitions and Meanings.

3. The following definitions shall apply to all words and phrases when used in this Constitution and in the Regulations of the Grand Chapter and also apply *mutatis mutandis* to any minor variations thereof.
 - a. **Affiliate Companion:** A companion who has completed the process of joining a Chapter by affiliating to it.
 - b. **Annual Convocation:** The yearly business meeting of the Grand Chapter including the Installation of the Officers for the forthcoming year.
 - c. **Brother:** A member who has received entrance to the Mark Master Mason’s or Most Excellent Master’s Degree.
 - d. **Bylaws:** The set of regulations adopted by one of the constituent Chapters and approved by Grand Chapter to delineate the rules of governance and standard of behavior expected within their Chapter.
 - e. **Capitular Masonry:** The Royal Arch, that is the three degrees conferred in a Chapter of Royal Arch Masons; namely Mark Master Mason; Most Excellent Master and Royal Arch Mason.
 - f. **Chapter:** A chapter of Royal Arch Masons operating under a Charter, or Warrant, granted by the Grand Chapter of Saskatchewan. It is also known as a “Constituent Chapter.”
 - g. **Chapter under dispensation:** A Chapter operating under a dispensation granted by the Grand Z of the Grand Chapter. It possesses only the powers and privileges granted to it, in that dispensation.
 - h. **Charter:** The document issued by the Grand Chapter of Saskatchewan to a local Chapter outlining the conditions under which it may operate. It further delineates its rights and privileges. It is sometimes referred to as a “Warrant”.
 - i. **Companion:** Member who has completed the Royal Arch Degree.
 - j. **Constituent Chapter:** see “Chapter”

- k. **Constituted:** When Grand Chapter grants a Charter to a Chapter Under Dispensation it becomes constituted.
- l. **Constitution:** The most current Constitution of the Grand Chapter which has been approved by the Grand Chapter. It sets out the fundamental principles and established precedents according to which the Grand Chapter is governed.
- m. **Convocation:** Any formal meeting of a Constituent Chapter or a Chapter under Dispensation.
- n. **Grand Chapter:** See Part 1.
- o. **Grand Convocation:** Any formal meeting of Grand Chapter.
- p. **Grand Council:** The sitting Grand Z, Grand H and Grand J.
- q. **Grand Jurisdiction:** All Chapters and Chapters under Dispensation and members thereof within the geographical area known as Saskatchewan and all land north of the northernmost border of Saskatchewan between longitudes 102 and 110.
- r. **Instituted:** When an application is made, between Grand Convocations, to start a new Chapter, a dispensation to do so is issued, on the authority of Grand Z. The new Chapter becomes Instituted as a Chapter under Dispensation.
- s. **Lodge:** A meeting of Mark Master Masons or Most Excellent Masters operating under a Charter from Grand Chapter or Dispensation granted by Grand Z.
- t. **Mailing:** The depositing of a parcel or letter at one of Canada Post's sites that accepts mail to be delivered to the addressee prepaid; or electronically transmitting data to the recipients electronic address using software designed for that purpose.
- u. **Posting** Same as "Mailing"
- v. **Recess of Grand Chapter:** The time between two consecutive Annual Convocations.
- w. **Regulation:** Binding legislation made pursuant to Section 8 of the Constitution.
- x. **Residence:** Fixed and permanent establishment which is currently being used by a Brother or Companion as his main place of dwelling or home.
- y. **Section:** Uniquely numbered main divisions of the Constitution and Rules and Regulations which may or may not contain further sub divisions. In this instrument the following convention will be adopted:
- | | | |
|------|---------------|----------------------------|
| 1. | Section | (1. 2. 3. 4. etc.) |
| a. | Sub-Section | (a. b. c. d. etc.) |
| i. | Paragraph | (i. ii. iii. iv. etc.) |
| A. | Sub-Paragraph | (A. B. C. D. etc.) |
| I. | Clause. | (I. II. III. IV. etc.) |
| [1]. | Sub-Clause | ([1]. [2]. [3]. [4]. etc.) |
| [a]. | Item | ([a]. [b]. [c]. [d]. etc.) |
- z. **Sister Grand Jurisdiction:** The Grand Jurisdiction of any other Grand Chapter of Royal Arch Masons with which the Grand Chapter is in amity.
- aa. **Summons:**
- i. Printed or electronic document from Scribe E of a Chapter or Chapter under Dispensation issued to notify members of a meeting.

- ii. Printed or electronic document from the Scribe E of a Chapter to a Companion in arrears of his Chapters annual dues pursuant to Regulations.¹
 - iii. Printed or electronic document from Grand Scribe E to notify members of Grand Chapter of a Grand Convocation.
 - iv. Printed or electronic document from Grand Scribe E to a Companion ordering him to appear before:-
 - A. His Chapter
 - B. Grand Chapter
 - C. A Grand Chapter Officer.
 - D. The Executive Committee or a Sub-Committee thereof.
- bb. **Warrant:** See “Charter”

Part 3: Composition:

- 4. The membership of Grand Chapter consists of all Companions who are members in good standing of a constituent Chapter and hold the rank of Past Z, sitting Z, H or J.
- 5. Honorary membership in Grand Chapter may be granted to a visiting Companion from sister jurisdictions to the Annual Convocation at the discretion of the presiding Grand Z. This does not confer any voting privileges.
- 6. The suspension or expulsion of a Companion or Brother from all of the Craft Lodges with which he holds membership shall *ipso facto* remove all Royal Arch privileges, and his right of membership as long as the Craft disability remains.
- 7. Any Companion who remains unaffiliated to a Craft Lodge for a period of twelve (12) months, or a Chapter for a period of six (6) months is *ipso facto* disqualified from Chapter privileges and Grand Chapter membership. If after that time he affiliates to a Craft Lodge he must re-apply for membership to a Chapter. If this is granted he may retain his previous rank.

Part 4: Inherent Power and Authority:

- 8. The Grand Chapter is the highest level of authority of Capitular Masonry in the Grand Jurisdiction. In it alone is vested the government, control and superintendence of all Chapters, Lodges and Companions who are members thereof. It has the power to enact laws, rules and regulations to effect this purpose and divide the Grand Jurisdiction into Districts.
- 9. Grand Chapter has the power to investigate, regulate and finally decide all matters relating to the three Royal Arch degrees and to the Chapters, Lodges and individual members.
- 10. Grand Chapter under its seal, attested by the Grand Scribe E., has the sole power to grant:
 - a. Under the signature of the members of Grand Council: Warrants for constituting Chapters and Lodges.
 - b. Under the signature of Grand Scribe E and authority of Grand Z, Dispensations to institute Chapters and Lodges. At the next Annual Convocation, Grand Chapter must confirm the Dispensation or revoke such Dispensation, and may grant a Warrant of Constitution.
 - c. Lodges may not be Instituted or Constituted independently of a Chapter.

¹ Section 47

11. Only Grand Chapter can withdraw, erase or alter a warrant. No Charter can be withdrawn or erased until the sitting Council members of the Chapter have been summoned to the Annual Convocation at which the decision is being made, to show cause as to why this step should not be taken. If none of them appear, the withdrawal or erasure may proceed.
12. Should a Chapter wish to permanently change its name or place of meeting, it must make written application to Grand Chapter before February 15th of the year the next Annual Convocation is sitting. This must include a certified copy of the minutes of the Chapter convocation at which the vote was taken. This application is to be circulated to all Chapters by Grand Scribe E prior to 15th March of the year the Annual Convocation is sitting.
13. Only the Work, Ceremonies and Forms authorized by Grand Chapter may be used in Constituent Chapters.
14. Grand Chapter shall determine the amount of the fees and dues payable from time to time to Grand Chapter by Constituent Chapters and Chapters U.D.

Part 5: Grand Officers

15. Subject to the exceptions and conditions hereinafter contained, the Grand Officers shall be as designated in this Section and shall be selected annually, either by election or appointment, from the Members of Grand Chapter who are Past Z's: Provided that the Grand Tyler and Grand Organist need not be Members of Grand Chapter but shall be a Member of a Constituent Chapter.
 - a. The elected Grand Officers shall be as follows:
 - The Grand Z.
 - The Grand H.
 - The Grand J.
 - (The above three Officers comprise the "Grand Council")*
 - The Grand Principal Sojourner.
 - The Grand Registrar.
 - The Grand Treasurer.
 - b. The appointed Grand Officers shall be as follows:
 - The Grand Scribe N.
 - The Grand Senior Sojourner.
 - The Grand Junior Sojourner.
 - The Grand Director of Ceremonies.
 - The Grand Pursuivant.
 - The Grand Historian.
 - The Grand Lecturer.
 - The Grand Stewards (One for every District).
 - The Grand Organist (Optional).

The Grand Tyler.

- c. The selected Grand Officers shall be:

The Grand Scribe E

The Grand Superintendents of Districts.

Part 6: Rank, Precedence and Titles.

16. The Grand Officers shall be entitled to rank in the order of the Constitution Sec. 15a. and then Sec. 15b. The Grand Superintendents shall follow the Grand Principal Sojourner and be ordered, within their section, in the numerical order of their respective Districts. The Grand Scribe E shall follow after the Grand Treasurer unless he holds a higher rank.

All Past Grand Officers shall rank next in order below the sitting Grand Officer of the same office. They shall rank within their group by the year of their holding the office, the lowest number being most senior. The Grand Superintendents with the same year of office shall rank by the number of their District within their year.

17. In recognition of service or ability Grand Chapter may confer any rank upon any member of Grand Chapter that it deems appropriate. A notice of motion must be filed with Grand Scribe E, by the proposer(s), prior to February 15th before the next Annual Convocation. All Chapters must be notified of the motion prior to March 15th of the same year.

At the request of a Constituent Chapter, Grand Chapter may confer any honorary rank upon any member of the requesting Chapter. The requesting Chapter must file a Notice of Motion with Grand Scribe E before 15th February prior to the Annual Convocation. Accompanying the Notice of Motion there must be the following documentation:

- a. A copy of the Notice of Motion that was made at the requesting Chapter.
- b. A copy of the Notice sent out to all members of the Chapter with the summons for the convocation at which the vote on the Motion was taken.
- c. A certified copy of the part of the minutes of the meeting which contains the record of when the Motion was presented and passed.

18. A Past Z of any Constituent Chapter who affiliates with any other Constituent Chapter retains the rank he has attained.
19. A Companion affiliating to a Constituent Chapter from a sister jurisdiction shall, upon proof, retain such rank that he attained in the sister jurisdiction.
20. A Companion shall be entitled to Past rank in Grand Chapter if he has held that rank from the Annual Convocation where he was announced as being of that rank to the immediate following Annual Convocation.

A Companion shall be entitled to Past rank in a Constituent Chapter if he has held that rank from the installation convocation where he was announced as being of that rank to the immediate following installation convocation of that Chapter.

21. The following titles shall apply to Officers of Grand Chapter:
- a. Most Excellent Companion to sitting and Past Grand Zs
 - b. Right Excellent Companion to all other elected and selected Grand and Past Grand Officers.
 - c. Very Excellent Companion to all appointed Grand Officers, past Grand Officers and the appointed members to the Executive Committee, except the Grand Tyler, Past

Grand Tylers, Grand Organist and Past Grand Organists who are not Past Zs. Their titles will be Companion Grand Tyler, Past Companion Grand Tyler, Companion Grand Organist and Past Companion Grand Organist, respectively. Upon attaining the rank of Past Z they will become Very Excellent Companion.

22. The title Excellent Companion shall apply to the Z., H. and J. in office in a Constituent Chapter or a Chapter U.D., and to those who have attained the rank of Past Z.
23. A Companion while serving in any office of a Chapter U.D. shall possess no rights outside said Chapter, other than those applicable to a Royal Arch Mason.

Part 7. Grand Convocation.

24. Every Chapter that has filed its Annual returns and paid all fees and dues owing to Grand Chapter is entitled to representation at Grand Convocation. It is also entitled to three votes which will be distributed according to Section 54 d. i. B of the Constitution.
25. The presence of the representatives of forty percent of Constituent Chapters together with at least one Member of the Grand Council shall be necessary to open any Grand Convocation or to transact business, except on ceremonial occasions when the Grand Z. or his representative with a sufficient number of Companions to fill the Grand Chapter stations may open a Grand Convocation and perform the ceremony for which it shall have been called.
26. Except by permission of the Grand Z., no person, other than a Member of Grand Chapter, may attend Grand Convocations; and no visitor shall speak to any question unless requested by the Grand Z. to do so; nor is he, on any occasion, permitted to vote.
27. The Grand Z. shall preside at all Grand Convocations. Where he is unable to do so the most senior Officer present may preside. The powers of this substitute are the same as the regular presiding Officer. No Companion below the rank of Past Grand Z may assume the chair of the Grand Z.
28. A Grand Convocation shall be declared open in Ample Form when the Grand Z is presiding; in Due Form when the Grand H, the Grand J, or a past Grand Z presides and in Form at all other times.
29. Grand Chapter in Grand Convocation may declare an emergency if a motion declaring such is passed with an 80% majority. If passed Grand Chapter may take any immediate action necessary to resolve the emergency regardless of any part of the Constitution or Rules and Regulations. The motion regarding the action necessary requires a simple majority vote.
30. Any actions, rulings or decisions of the Grand Z may be subject to confirmation or otherwise by Grand Chapter at the next Annual Convocation.

Part 8. Powers and Duties of Grand Officers.

The Grand Z

31. Subject to the provisions of the Constitution and Regulations, the Grand Z. has authority over all the executive and judicial functions of Grand Chapter during the recess of Grand Chapter and for such purposes he is empowered by Grand Chapter. It shall be his responsibility to:

- a. Preside at all Grand Convocations and Officiate at all Grand Chapter ceremonies. If unable to perform any of these matters he must authorize a person to act as his representative.
- b. Exercise a general supervision over the Royal Craft in the Grand Jurisdiction.
- c. Appoint the Grand Superintendents selected according to Regulations.² Select and appoint the other Grand Officers listed in Sec. 15. b. of the Constitution. These are to be announced by the newly installed Grand Z. prior to their installation or investiture.
- d. Examine new, revised or proposed amendments to the Bylaws of Constituent Chapters. If they are in accordance to the Constitution and Regulations, give his approval thereto.
- e. Present at the Annual Convocation at the conclusion of his term of office, a written address or report enumerating therein all the rulings and official acts, including all suspensions and removals, and appointments made as required hereunder; together with such recommendations as he may deem necessary or expedient for the continued welfare of the Royal Craft.
- f. See that his successor is duly installed.
- g. During the recess of Grand Chapter, subject to the provisions of the Constitution and Regulations, Grand Z may grant, under the seal of Grand Chapter attested to by Grand Scribe E, dispensations for the following.
 - i. After receiving a petition signed by nine Companions, accompanied by a recommendation from an *ad-hoc* Committee on Applications for new Chapters, authorize them to meet as a Chapter for a specified period not extending beyond the next Annual Convocation.
 - ii. After receiving a written request from a Chapter, through Grand Scribe E, allow them to act on an application for advancement and exaltation from an applicant who has not resided within the Jurisdiction for six months or who resides outside the jurisdiction.
 - iii. To allow a Chapter to install Officers at a time other than that specified in its Bylaws.
 - iv. To elect Chapter Officers at a time other than that fixed by its Bylaws.
 - v. To address the contingency of no available members of the Chapter being eligible to hold office according to Sub-Section 81 d. of the Constitution.
 - vi. To hold any public function in the name of the Royal Craft.
 - vii. To wear Royal Arch regalia at a public event. This must not be done at Masonic funerals or laying a corner stone.
 - viii. To meet at a place other than that set out in its Charter.
- h. To authorize the Grand Scribe E. to issue a Grand Chapter certificate to a Companion who has been admitted to a higher degree at a shorter interval than prescribed by the Constitution.
- i. To relieve from Masonic disability upon such terms and conditions as he shall deem proper, a Member of a Chapter whose Charter has been suspended or has lapsed.

² Section 15 a.

- j. Unless otherwise ordered by Grand Chapter or otherwise restricted by the Constitution, appoint Members of all Committees of Grand Chapter.
- k. Command every Grand Officer and require him to attend him on his official visits: commission any Grand Officer to visit a Chapter and make a report thereon; also require any Grand Officer to attend him for the purpose of making a report and to make a report as to the formers official position, and to produce any documents and/or correspondence in his possession that may relate to the business of Grand Chapter.
- l. Suspend from office for cause any Grand Chapter Officer or Chapter Officer and to restore him after suspension.
- m. Fill vacancies and make *pro-tem* appointments with respect to Grand Chapter Officers and Committees.
- n. Call emergent Grand Convocations as required under the Regulations³ and whenever he may deem such action necessary or expedient.
- o. Convene a Convocation of a Chapter or Chapters at such time and place as he may designate and in person, or by proxy, preside.
- p. Summon any Chapter or Chapter Officer to attend him and produce the Warrant, books, papers or accounts of such Chapter.
- q. Subject to the provisions of Sections 12 and 70 of the Constitution permanently change the name or place of meeting, or both, of a Constituent Chapter.
- r. Either personally or by an *ad-hoc* Committee investigate any subject of Masonic complaint which may be brought before him, and issue such orders and directions with respect to the attendance thereat and the production of such books and papers, including the Warrant, books and accounts he may deem necessary.
- s. Whenever such action appears to him necessary or expedient, suspend any Companion or Brother, or arrest the Warrant or cancel the Dispensation of any Chapter and suspend the operation thereof until the next Annual Convocation or for such shorter period as he may deem advisable. Such action, its reasons, which may include non-compliance with a summons to appear before him and his opinion respecting taking any further action shall be reported by him in writing to Grand Chapter at the next Annual Convocation.
- t. Direct that a charge be preferred, in the Chapter having jurisdiction, and to try the same, against any Companion or Brother accused of a Masonic offence. If he considers it expedient, he may order and commit the supervision of any ensuing Masonic trial to any Grand Officer.
- u. Hear an appeal from the decision of a Grand Superintendent of a District or any other Grand Officer, and change, modify or confirm it.
- v. Permit the healing of a candidate irregularly conducted through the ceremony of a degree.
- w. Require a strict compliance with the laws, rules and regulations of Capitular Masonry within the Grand Jurisdiction, and, subject to the right of appeal to Grand Chapter from his decision, decide all questions relating thereto.

³ Section 8

- x. Exercise all other privileges and prerogatives not inconsistent with the Constitution and Regulations.
 - y.
 - i. In the event of any unforeseen or extraordinary circumstances occurring, which makes it difficult or impossible for Chapters to continue to function in their normal fashion the Grand Council may jointly declare a “*State of Emergency*”
 - ii. During a State of Emergency the Grand Council may make any order to the Grand Chapter which outlines what the Grand Council’s response is going to be to the emergency so that the Chapters may operate during that time in a way described in the Order.
 - iii. The Order will lay out the steps to be taken by the Chapters that will circumvent the circumstances that gave rise to declaration being made. In making the Order the Grand Council may alter or suspend any part of the Constitution or Regulations temporarily, if necessary, to overcome the emergency.
 - iv. As soon as possible after the emergency is over and it is safe to return to normal activities Grand Council will declare the emergency over and the Chapters and Grand Chapter are again fully bound by the provisions of the Constitution and Regulations.
 - v. A report of the incident shall be made at the next Grand Chapter as in Sec. 33.
32. The Grand Z must be applied to or consulted officially concerning any matter connected with Capitular Masonry within the Grand Jurisdiction through the Grand Scribe E.
33. Notwithstanding anything herein contained, the actions, rulings and decisions of the Grand Z shall be subject to confirmation by Grand Chapter

The Grand H.

34. It shall be the duty of the Grand H. to:
- a. Assist the Grand Z. as the latter shall direct, and exercise such executive or judicial functions as may be delegated to him by the Grand Z. and the Constitution.
 - b. Serve *ex officio* as chairman of the Executive Committee of Grand Chapter; in that capacity he shall preside at all meetings of that Committee. He shall convene it at such time and place as he may deem advisable and as the Constitution may require.
 - c. Forward to the Grand Z. a written report of his official acts performed during the recess of Grand Chapter.

The Grand J.

35. It shall be the duty of the Grand J. to:
- a. Assist the Grand Z. as the latter shall direct, and exercise such executive or judicial functions as may be delegated to him by the Grand Z. and the Constitution.
 - b. Serve as vice-chairman of the Executive Committee of Grand Chapter, and in the absence of the Grand H. shall preside at its meetings.
 - c. Forward to the Grand Z. a written report of his official acts performed during the recess of Grand Chapter.

The Grand Superintendent

36. The Grand Superintendent of each District:
- a. On the occasion of his official visit, may preside and rule in every Chapter in his District.
 - b. Shall see that every Chapter in his District is working in the authorised manner, and that all returns and fees to Grand Chapter have been forwarded as required.
 - c. When specially authorised by Grand Chapter or by the Grand Z., shall investigate and report to the Grand Z. upon any subject of Masonic complaint or irregularity respecting Chapters or Companions within his District.
 - d. May summon any Chapter or Companions within his District to attend him, and may order the production of the Warrant, books, papers and accounts of such Chapter. Should said summons be not complied with and a sufficient reason not given for non-compliance, he shall report the fact immediately in writing to the Grand Z.
 - e. Shall see that a proper record of the proceedings of any meeting held for the purpose of investigating a Masonic complaint or irregularity, together with his decisions thereon, are transmitted to the Grand Z. When, in his judgment, the case is sufficiently consequential to justify suspension or arrest of a Warrant or the expulsion of a Companion, he shall make a special report thereon to the Grand Z.
 - f. Shall hold a District Meeting or Chapter of Instruction within the District, and may instruct any Chapter to call said meeting at such time and place as he may direct; no dispensation shall be required.
 - g. Upon request, may appoint a competent Companion to instruct any Chapter in his District.
 - h. Shall scrutinize every Bylaw and/or amendment to a Bylaw of which copies shall have been submitted to him pursuant to Section 72 of the Constitution and forward the same together with his remarks thereon promptly to the Grand Scribe E. for the approval or otherwise of the Grand Z.
 - i. Shall satisfy himself that the Companions recommended in the petition for a new Chapter in his District to serve as Z., H. and J. are duly qualified to perform their respective duties. He may summon them to attend him for examination and, if found qualified, shall grant them certificates of qualification. He shall also ascertain whether or not every Chapter U.D. is adequately equipped with suitable furniture, paraphernalia and regalia.
 - j. Shall transmit a written report on the condition of Royal Arch Masonry in his District to the Grand Scribe E. for the information of Grand Chapter not later than the 15th day of March prior to the next Annual Convocation following his installation. The said report shall include a list of all Chapters inspected, a list of all Chapters instituted and/or constituted since the last Annual Convocation and a statement as to the progress made and the condition of each Chapter U.D. As an appendix thereto for submission to the Executive Committee of Grand Chapter, a statement of his expenses as permitted under the Regulations.⁴

⁴ Section 35

The Grand Treasurer

37. It shall be the duty of the Grand Treasurer to:
- a. Have custody of all the monies and funds deposited from time to time by the Grand Scribe E. to the credit of the Grand Chapter pursuant to Section 38 b. of the Constitution and all such other monies and funds as may be entrusted to him or may come into his possession as Grand Treasurer. He shall promptly deposit all monies and funds received in the regularly chartered bank or Credit Union selected by the Executive Committee in the name and to the credit of The Grand Chapter of Royal Arch Masons of Saskatchewan.
 - b. Disburse the said monies and funds as Grand Chapter or other proper authority may direct. All cheques must be signed by two of the Grand Treasurer, the Grand Scribe E or the Grand Z.
 - c. Have custody of all notes, bonds or other securities that may be entrusted to him or may come into his possession as Grand Treasurer, deposit them promptly with the regularly chartered financial institution selected by the Executive Committee, and release and deliver the same only as directed by any proper authority.
 - d. Keep such books, records and accounts and in such form as shall be prescribed by the Executive Committee and permit the inspection thereof at any time by any Member of the Grand Council or of any Grand Chapter Committee authorized to inspect the same. Close such books and accounts annually on the last day of February, and not later than one month thereafter surrender them for review purposes to the Chairman of the financial reviewers.
 - e. Present to the Executive Committee and to Grand Chapter at each Annual Convocation a report of his official acts as custodian of the funds and securities of Grand Chapter together with a statement of his Cash Receipts and Disbursements for the immediately preceding financial year of Grand Chapter in such form as the Executive Committee may require and duly certified by the Financial reviewers.

The Grand Scribe E

38. Subject to the terms of his appointment and engagement as provided for in the Regulations⁵ and excepting as varied thereby, it shall be the duty of the Grand Scribe E. to:
- a. Take charge of all secretarial equipment appertaining to his office and have the custody of the seal of Grand Chapter during the recess of Grand Chapter, all jewels, regalia, furniture, clothing and paraphernalia thereof, all suspended or dormant Charters, all Chapter property and effects which shall have been surrendered to Grand Chapter.
 - b. Collect all monies due and payable to Grand Chapter, keep a correct account thereof and forthwith deposit same in the chartered bank or credit union selected by the Executive Committee to the credit of Grand Chapter. Immediately thereafter mail or deliver to the Grand Treasurer a duplicate of the deposit slip duly certified by the bank.
 - c. Countersign all orders issued on the Grand Treasurer by the Committee on Finance with respect to disbursements which in his opinion are properly authorized. See that the general nature of each disbursement is indicated on each order; and after due record, deliver same to the Grand Treasurer.

⁵ Section 26 a.

- d. Record all laws, acts and transactions of Grand Chapter. Keep such books and records in such form as the Executive Committee shall prescribe. Permit the inspection thereof at any time by any Member of the Grand Council or of any Committee authorized to inspect the same. Close such accounts and books yearly on the last day of February and not later than one month thereafter, surrender them for review to the Chairman of the financial reviewers.
- e. Receive all Petitions and other papers pertaining to the affairs of Grand Chapter and lay them before the Grand Z. and at his direction present them to the Grand Chapter and/or other proper authority.
- f. Conduct the correspondence of Grand Chapter.
- g. Affix the seal of Grand Chapter, attested, if required, by his signature, to all Warrants of Constitution, certificates and other documents issued by authority of Grand Chapter, the Grand Z. and Executive Committee in conformity with the Constitution. Sign and certify all other instruments as required by the Constitution, including Certificates of Membership, of Appointments and Election to Grand Chapter Office.
- h. Receive returns from the several Chapters, record them in the books of Grand Chapter and at the next Annual Convocation report the same to Grand Chapter.
- i. Keep a register of all Members of Constituent Chapters and a record of the impression of the seal of any Chapter filed with him pursuant to Sections 86.c. and 106 of the Constitution.
- j. Mail to all Chapters, to all Grand Officers and to all Members of the Executive Committee such information and papers with respect to the business of Grand Chapter as may be required by Grand Chapter, the Grand Z., the Grand H., the Grand J or the Executive Committee. This includes a list of all demissions, suspensions, expulsions and restorations of which he shall have been notified by the several Chapters covering the year ended December 31st last. Prior to the 15th March each year, copies of all notices of motion proposed to be introduced at the next Annual Convocation.
- k. Other than such as pertain to the office of the Grand Treasurer, receive, file and safely keep all reports, papers, books and documents of Grand Chapter.
- l. Attend the Grand Z. as and when required, and produce to him such books, records and papers as he may direct, and furnish the members of the Executive Committee of Grand Chapter with such documents and information as they may require.
- m. Issue summonses for all Grand Convocations and for all meetings of the Executive Committee of which Committee he shall serve, *ex officio*, as secretary. He shall serve as secretary for any other Committee as directed by Grand Chapter, the Grand Z., the Executive Committee or its Chairman, and attend and take minutes of their proceedings.
- n. Present to the Executive Committee and to the Grand Chapter at each Annual Convocation a full report of the official acts together with a statement, as directed by the Executive Committee, of his cash receipts and disbursements showing the general source of such receipts. His report shall also cover information regarding returns from the Chapters, including such as are in arrears to Grand Chapter or which have neglected or refused to comply with the Constitution. Make available at each Annual Convocation all books, records and necessary papers pertaining to his office, and report all unfinished business and present all such other matters as may properly come within his province.

- o. As soon as practicable following the close of each Annual Convocation, prepare and superintend the publication of the Proceedings thereof proper to be written and published, and mail one copy to each Grand Officers and to each Member of the Executive Committee of Grand Chapter; and two copies to each Chapter.
- p. Perform all other duties pertaining to his office as Grand Chapter may require.

The Grand Scribe N

39. It shall be the duty of the Grand Scribe N. to assist, when called upon, the Grand Scribe E. in the discharge of his duties at Grand Convocations. Take notes and prepare minutes if Grand Scribe E is unable to attend a meeting. Act as Liaison to the Order of the High Priesthood.

The Grand Principal Sojourner

40. It shall be the duty of the Grand Principal Sojourner to see that the Grand Senior and Grand Junior Sojourners perform their respective duties, and to report the names of all visitors who seek admission to Grand Convocations.

The Grand Registrar

41. The Grand Registrar shall:
- a. At the Annual Convocation of the Grand Chapter.
 - i. Receive and acknowledge all registrations.
 - ii. Record requests for tickets, *etc.*
 - iii. Forward all monies to the Grand Scribe E.
 - iv. Supervise the operations of the Committee on Credentials and ensure that proper and relative reports are presented promptly to Grand Chapter.
 - v. Maintain close liaison with the Grand Z. and Grand Scribe E.

The Grand Senior Sojourner

42. It shall be the duty of the Grand Senior Sojourner to allow none to enter Grand Chapter unless properly clothed as a Royal Arch Mason and duly qualified.

The Grand Junior Sojourner

43. It shall be the duty of the Grand Junior Sojourner to see that all portals of Grand Chapter are properly guarded, and to report all visitors and communications to the Grand Principal Sojourner.

The Grand Historian

44. The Grand Historian shall compile from time to time, and preserve, a record of all matters connected with the history of Grand Chapter, and report to that body at each Annual Convocation.

The Grand Lecturer

45. The Grand Lecturer is to visit the subordinate Chapters and give them advice and support in the ritual of the Order. This position should be filled by a member of the Custodians of the Work Committee.

The Grand Tyler

46. It shall be the duty of the Grand Tyler to guard the entrance to Grand Chapter, to see that all visitors are duly vouched for before being admitted, and that decorum is preserved at the entrance to Grand Chapter.

The Grand Stewards

47. The Grand Stewards are to assist the Grand Superintendent of the District in which they have been appointed. To assist the Grand Pursuivant prepare the Grand Chapter room.

The Grand Pursuivant

48. The Grand Pursuivant is to open the V.O.T.S.L. and place the T. thereon, arrange the sacred word, and see all Officers take their proper places. When so instructed by the Grand Scribe E. to announce the Grand Chapter is ready to receive the Council. After the Council has entered he will then guard the inner portals of Grand Chapter.

The Grand Organist

49. The Grand Organist, if appointed, is to provide appropriate music at functions of Grand Chapter as directed by Grand Z or the Executive Committee.

The Grand Director of Ceremonies

50. The Grand Director of Ceremonies shall conduct distinguished visitors into the assembly, introduce them and lead in according them Grand Honours due.
51. It shall be the duty of all Grand Officers to perform such duties, additional to those herein set forth, pertaining to their respective offices, in conformity with the Constitution, as shall be required from time to time by the Grand Chapter or the Grand Z.

Part 9: The Executive Committee

52. Subject to the rights and prerogatives of the Grand Z. herein contained and to the provisions of the Constitution, the Executive Committee of Grand Chapter shall have the general care and administration of all the business of Grand Chapter.

The Committee shall be composed of the Grand Z., all Past Grand Z.s, the Grand H., the Grand J., the Grand Superintendents of Districts, the Grand Scribe N., the Grand Treasurer, the Grand Principal Sojourner, the Grand Registrar and one member of Grand Chapter from each District who shall be appointed annually by the Grand Z., on the recommendation of the Grand Superintendent of that District.

The Chairman, or presiding officer, of the Committee shall be the Grand H., and in his absence, the Grand J. who shall be Vice-Chairman, or in the absence of both, a chairman selected by the Committee shall preside; the Grand Scribe E. shall be, *ex officio*, the secretary of the Committee as per Sec. 38. m. of the Constitution.

- 53 a. The Committee shall meet:
- i. Before the opening of each Annual Convocation for the purpose of selecting from among its membership the several Standing Committees provided hereunder and the transaction of such other business as may properly come before the Committee.
 - ii. At least once during the recess of Grand Chapter.
 - iii. At such other time or times as the Grand Z. may require.
- b. Seven Members of the Committee shall constitute a quorum.
- c. All questions brought before the Committee shall be decided by a simple majority of Members present and voting; the Chairman shall have a casting vote in case of a tie, except in a ballot vote where the Motion will be lost.

- d. In addition to other business, the Committee shall undertake the consideration of any special matter which may be referred to it by the Grand Z. or by Grand Chapter.
- e. Unless it be in writing and be signed by the person or persons addressing the Committee, no recommendation, petition or representation of any kind shall be received or considered by the Committee.
- f. All communications from the Committee shall be in writing.
- g. All transactions and resolutions of the Committee shall be entered into a system which preserves a record of the minutes, either in paper or electronic form, by the Secretary. The record of the proceedings of each session shall be conveyed to every member of the Committee and at the meeting, if approved, shall be signed and adopted as circulated by the presiding officer.

54 The Standing Committees of the Executive shall be as follows:

a. Committee on Grand Z's Address:

- i. It shall consist of three Past Grand First Principals, who will be selected by the Executive Committee at the mid-year Executive Committee meeting.
- ii. Its duties shall be to receive the final copy of the outgoing Grand Z's report to Grand Chapter. They will then make a report directly to Grand Chapter on its contents.

b. Committee on the Constitution, Laws and Jurisprudence:

- i. It shall consist of at least three members of the Executive Committee. At least one should be a past Grand First Principal, the others should be present or past Grand officers. One should have experience in dealing with the laws of Canada or Saskatchewan. This person need be a member of Grand Chapter if not a past Grand Officer.
- ii. Its duties are to:
 - A. Receive written requests from Grand Chapter, Grand Officers, Executive Committee, Sub-Committees and constituent Chapters to explain and/or interpret specific parts of the Constitution or Regulations. These answers are to be reported to the Executive Committee in writing and to Grand Chapter for confirmation.
 - B. Review all Notices of Motion and proposed amendments to the Constitution. They shall review them and report to Grand Chapter of any conflicts with the current Constitution and Regulations. They will also identify any current sections of the Constitution or Regulations which would also require amendments to accommodate the change. They will report to Grand Chapter when the proposed amendment is being debated so that the motion may include the required subordinate changes.
 - C. They shall make periodic reviews of the Constitution and Rules and Regulations, as a committee present revisions or amendments in accordance with the Constitution or Rules and Regulations.

c. **Custodians of the Work Committee:**

- i. It shall consist of five members of Grand Chapter. The Chairman will be appointed by Grand Council. He will appoint two members and the Executive will appoint two members. For the sake of consistency they will hold office at the pleasure of Grand Chapter. Grand Chapter will accept and enforce their standards. One of the members is to be selected to be invested as Grand Lecturer.
- ii. Its duties are to decide all questions in reference to the execution of the Work not actually and specifically covered by the Work or Constitution. They will decide the correct and proper practice to be observed in all ceremonies and the standard of the Work expected by Grand Chapter.

d. **Credentials Committee:**

- i. It shall be assembled annually by the Grand Registrar. It will consist of as many members as he sees fit and necessary to assist him carry out his duties for Grand Chapter.
- ii. Its duties, under the lead of the Grand Registrar, are to:
 - A. After examination of all credentials, cause to be registered the names of the Companions in attendance and who are qualified to vote at the current Annual Convocation. They will determine the number of votes each is entitled to cast at the election of Grand Officers and on any question to be decided by ballot pursuant to the Constitution.
 - B. Determine the said number of votes on the following basis, namely: each Member of Grand Chapter shall be entitled to one vote and each Chapter represented shall be entitled to three votes, one each for the sitting Z, H and J of the Chapter. If any of the Council are absent, his vote shall be given to the senior of said Officers present. In the event of all the Officers being absent, the senior Past Z. of the Chapter in attendance shall be entitled to the three votes in addition to his own.
 - C. Close its books at 11:30 o'clock of the morning session of each Annual convocation, immediately thereafter report to the Grand Registrar and furnish him with the names of the Companions who have registered together with the number of votes to which each is entitled, and any further information he needs to give his report to Grand Chapter.

e. **Finance Committee:**

- i. It shall be comprised of the Grand Treasurer, who will be the Chairman, the Grand Scribe E and the Grand Council.
- ii. Its duties are to plan the finances for Grand Chapter for the coming year and present a budget to the Executive Committee for their consideration and final adoption to be presented at the Grand Convocation. They will also set out a plan for any investments that are coming due, and give a report of the performance of all current investments to the Executive Committee for presentation to Grand Chapter.

- iii. Perform the duties of Trustees, and administer the commutation fees, held by Grand Chapter, in the Life Membership fund.
 - f. In all Committees a majority shall form a quorum.
 - g. Every Committee will report, through the Executive Committee, at each Annual Convocation except the Committee on the Grand Z.'s address, which shall report directly to Grand Chapter.
55. **Ad-Hoc Committees:** Their composition will be as the Executive Committee decides appropriate, and may be appointed to facilitate any item of business which does not fall within the scope of any of the standing committees.
- They will report to the Executive Committee the results of their deliberations in the manner requested, and automatically dissolve when the business for which they were formed is concluded by the Executive Committee.
56. The Executive Committee shall:
- a. Have charge of the finances of Grand Chapter; shall examine all accounts and claims against Grand Chapter and, if found correct, shall issue orders directing payment by the Grand Treasurer.
 - b. Supervise the investment of surplus funds of Grand Chapter from reports made by the Finance Committee.
 - c. Have power to draw upon the funds of Grand Chapter for benevolent purposes, provided that the total sum requisitioned for that purpose between any two consecutive Annual Convocations shall not exceed ten percent of the total per capita dues received from the Constituent Chapters for the current year.
 - d. Have full power to inspect all books and papers relating to the accounts of Grand Chapter, and by regulations, prescribe the manner in which the books, money, funds and accounts thereof shall be kept, and report such rules and regulations to the Grand Chapter.
 - e. Pursuant to the Regulations⁶, prepare from time to time such forms as in its opinion may be desirable or necessary for the transaction of the affairs of Grand Chapter and the Constituent Chapters, and supervise the printing and distribution of such forms.
 - f. Have full power to summon any Officer or Companion in possession or having custody of books, papers, documents or accounts belonging to or relating to Grand Chapter, to appear before the Committee, and to give such direction with respect thereto as may be deemed expedient.
 - g. Examine and compare or cause to be examined and compared, the books, papers, vouchers and accounts of the Grand Treasurer and the Grand Scribe E.; examine the yearly reports of the said Officers, the financial reviewers of Grand Chapter and the Finance Committee and then submit said reports to the Annual Convocation together with such additional information covering the financial affairs of Grand Chapter as the Executive Committee may consider necessary or advisable.
 - h. At the meeting just prior to the Annual Grand Chapter appoint the Financial Reviewers and the Grand Registrar for the following year.
 - i. Subject to the approval of Grand Chapter, supervise the division of the Grand Jurisdiction into Districts comprising of, no fewer than two Chapters each.
 - j. Present the report of the Finance Committee to Grand Chapter.
 - k. Have the direction of all matters relating to the furniture, regalia and paraphernalia of Grand Chapter.

⁶ Section 30

- I. Cause the necessary preparations to be made for Grand Convocations.

Part 10. Grand Chapter Regalia and Jewels.

57. The apron for the present and past Grand Officers shall have an indented crimson and purple border 101.5 millimetres in width and shall be trimmed with gold lace and fringe - the border of the flap to be 50.8 millimetres wide, and the triangle, linings and strings and ribbons suspending the tassels to be purple; the emblem of office shall be embroidered in the centre of the apron within a wreath for elected Officers, and within a circle for appointed Officers.
58. The sash of present and past elected Grand Officers shall be a tricolour ribbon of purple, crimson and pale blue, 101.5 millimetres wide with gold fringe or bullion at the ends.

59. The following shall be the jewels of the Grand Officers as indicated under their respective titles, namely:
 - Grand Z.: A crown irradiated between the legs of a pair of compasses, the points resting on a triple triangle.
 - Grand H.: The All-Seeing Eye between the legs of a pair of compasses, the points resting on a triple triangle.
 - Grand J.: The Volume of the Sacred Law irradiated between the legs of a pair of compasses, the points resting on a triple triangle.
 - Grand Superintendents of Districts:
 - A small triangle irradiated in a double triangle enclosed within a circle on a triangle.
 - Past Grand Superintendents of Districts:
 - The same jewel as for the Grand Superintendents of Districts, omitting the small triangle irradiated.
 - Grand Treasurer:
 - The key within a triangle.
 - Grand Scribes E. & N.;
 - Cross pens with a tie within a triangle.
 - Principal Sojourners of Grand and Constituent Chapters:
 - A square within a triangle irradiated within a triangle.
 - Grand Registrar:
 - A scroll on a pen within a triangle.
 - Assistant Sojourners of Grand and Constituent Chapters.
 - A square within a triangle, not irradiated.
 - Grand Director of Ceremonies:
 - Cross wands with a wreath, within a triangle.
 - Grand Organist:
 - A lyre within a triangle.
 - Grand Pursuivant:
 - Cross swords and a wand, with a coat of arms, within a triangle.
 - Grand Stewards:
 - A triangle.
 - Grand Tyler: A sword.
 - Past Grand Officers: Except Past Grand Superintendents of Districts, the jewel appertaining to their respective offices set in a circle.

60. The jewel of office worn by present and past Grand Z.s as well as the jewels of office of the Grand H. and the Grand J. may be suspended from a chain or collar of gold or other metal gilt; the jewels of office worn by other elected Grand Officers may be suspended from a ribbon collar of three colours, namely: purple, crimson and pale blue, 101.5 millimetres wide, edged with gold lace and fringe; the jewels of office worn by appointed Grand Officers may be suspended from a similar ribbon collar of narrower width.
61. Except for the insignia of the military, no honorary or other jewel or emblem which does not appertain to, or is inconsistent with, the degrees recognized and acknowledged by Grand Chapter, shall be worn at any Grand Convocation.

Part 11. Miscellaneous.

62. Every Chapter or Companion affected by any ruling, decision or action of the Grand Z., the Grand Superintendent of their District, the Executive Committee of Grand Chapter, or any subordinate authority, shall be duly served with notice of such ruling, decision or action and shall have the right of appeal the ruling to Grand Chapter.

Notice of appeal shall be filed in writing by the appellant with the Grand Scribe E. within twenty-one days after the notice of such ruling, decision or action shall have been served upon him, and the appeal shall be presented to Grand Chapter by the Executive Committee. The appellant then has the right to address Grand Chapter if he so wishes.
63. Rules of Procedure for trials for Masonic offences shall be the same as those adopted by the Grand Lodge of Saskatchewan, A.F. & A.M.
64. A proposal to change or alter the Constitution may be presented to the Grand Chapter by either a Constituent Chapter or the Executive Committee as follows. A two thirds majority of voting members present is required at Grand Chapter for the proposal to be adopted.
 - a). Prior to a proposal to change or alter the Constitution being accepted to be presented to Grand Chapter a motion, either in the Constituent Chapter or Executive Committee proposing the change, must be passed, by simple majority, after a notice of motion is given either in the Chapter Bulletin or the Executive Committee notice of meeting as applicable.
 - b). After the motion in a). has been passed, a Notice of Motion, in writing, stating the precise wording of the new portion of the Constitution must be filed with the Grand Scribe E, accompanied by a brief statement of the rationale behind the proposed change, before the 15th February prior to the Grand Chapter Convocation at which the proposed change is to be considered.
 - c). On receiving the Notice of Motion and rationale mentioned in b). above, the Grand Scribe E will mail a copy of both to every Constituent Chapter and member of the Executive Committee prior to the 15th March before the Grand Chapter Convocation at which it will be considered.
 - d). Where the basic principle or intent only of the proposed change is known and articulated, it must be sent to the Chairman of the Constitution, Laws and Jurisprudence Committee who will see that the correct wording and Section numbers effected are provided to the proposer to enable the above deadlines to be met. This will allow Grand Chapter to see the correct wording of the changes on which they are voting.
 - e). Any proposed amendment to the Constitution which has been rejected by Grand Chapter, or any similar amendment with the same import that has only

cosmetic changes made to it, will not be reconsidered, within a period of five years from the time it was rejected. Leave to reconsider the rejected amendment may be made at Grand Chapter and will be voted on without debate. If there is a two thirds majority of voting members present willing to allow it to be reconsidered the above process, from clauses a). to d)., must be followed and the amendment reconsidered at the following Convocation. If the "Leave to Reconsider" or the "Reconsideration" is rejected, the matter is closed for a five year period from the latest rejection.

65. The provisions of the Regulations may be amended or altered at any meeting of the Executive Committee of Grand Chapter by a majority vote of the Members present and voting: Providing that:
 - a. a notice in writing stating distinctly the proposed amendment shall have been submitted to the Grand Scribe E. at least two months prior to the meeting of the Grand Executive.
 - b. upon his receiving such notice the office of the Grand Scribe E. will promptly mail copy of the proposed amendment to each Chapter, the Grand Council and to each Member of the Grand Executive. The committee on Constitution, Laws and Jurisprudence will prepare a report on the constitutionality and any other concerns to be presented at the meeting where the vote will take place.
66. A Chapter shall be deprived of its Grand Chapter privileges, including representation at Grand Convocations, its Warrant shall revert to and be surrendered to Grand Chapter, and its seal, records, regalia, paraphernalia and other property shall be forfeited and delivered to Grand Chapter in the event of any one or more of the following, namely:
 - a. As a result of voluntary application to Grand Chapter, it is granted a suspension or discontinuance of operations as a Chapter;
 - b. Its membership becomes less than nine;
 - c. It fails to convene for one year;
 - d. Its returns and payments to Grand Chapter as required by the Constitution remain in default for more than one year, provided that prior to the withdrawal of its Warrant and the forfeiture of privileges and property as aforesaid, the Z., H. and J. shall have been summoned as directed by the Grand Z. to show cause to the contrary. After they appear the Grand Z. may give direction that the provisions of this Section may be suspended.
 - e. Any Chapter or Chapter Officer that fails to comply in whole or in part with the requirements of this Section shall be liable to discipline as directed by the Grand Council.
 - f. A Warrant surrendered pursuant to this Section may be restored by Grand Chapter upon receipt of a petition signed by at least nine former Members of the Chapter concerned.
67. Each Chapter shall have concurrent Jurisdiction with all other Chapters within the Jurisdiction of this Grand Chapter. Each Chapter shall have exclusive jurisdiction over its own Members which is subject to appeal to Grand Chapter.

Part 12: Government of Constituent Chapters, Authority, Powers and Jurisdiction.

68. Every application for a Warrant to hold a new Chapter shall be by petition to the Grand Z. in the form prescribed by Grand Chapter, signed by no fewer than nine Companions in good standing, and shall set forth:
- a. The name and location of the Chapter of which each petitioner is or was a Member.
 - b. The proposed name, place and days of meeting of the new Chapter.
 - c. The names of the Companions selected to occupy the offices of Z., H. & J.
 - d. An undertaking, on behalf of the proposed new Chapter, to conform strictly to the Constitution, Regulations and orders of Grand Chapter.

The said petition shall be transmitted to the Grand Scribe E. who shall refer it to the Grand Z who will appoint an *ad-hoc* committee as a temporary sub-committee of the Executive Committee. They will meet and return the petition to the Grand Scribe E. with a recommendation, or otherwise, that the Grand Z. should issue the desired Dispensation pursuant to Section 31 g. i. of the Constitution.

Provided that if, in the opinion of the Grand Z., the report of the said Committee is being unduly delayed, he shall have the power to waive such recommendation and proceed with the issue of a Dispensation.

Should the request of the petitioners be granted, the Grand Z. may issue a Dispensation authorizing the petitioners to meet as a Chapter and to open and hold Lodges of Mark Master Masons and Most Excellent Masters until the next Annual Convocation.

69. Every Chapter shall:
- a. Operate under a Charter which shall be, and remain, the property of Grand Chapter or under a Dispensation from the Grand Z.
 - b. Not be named after a living person.
 - c. Be instituted and constituted pursuant to Section 31. g. i. of the Constitution.
 - d. Have precedence according to the number of its Warrant as registered in the books of Grand Chapter.
70. A Chapter shall not be transferred permanently from one location to another unless Grand Chapter, by a majority vote, shall have changed the place of meeting of said Chapter and have directed the Grand Z. to have the necessary changes made in the Charter and the matter of such changes shall have been brought before Grand Chapter, only:
- a. Upon the request of the Chapter concerned. The request can only be made after a seventy-five percent approval vote of the Companions present and voting at a Convocation of that Chapter; or
 - b. Upon the request of the Grand Z. with the approval of the Executive Committee of Grand Chapter: Provided that the Grand Z. may on request of a Chapter or on his own initiative with the unanimous concurrence of the Grand Council, change the name or place of meeting, or both, of such Chapter; but all such changes shall be submitted to and considered by Grand Chapter at its next Annual Convocation and shall be final only after confirmation by Grand Chapter.

71. Each Chapter shall have the power and authority.
- a. To make and amend Bylaws for its own governance, provided they are compatible with this Constitution and Regulations.
 - b. To discipline its Members, subject to appeal to Grand Chapter.
 - c. Based on decisions of a majority of its Members present and voting at any Regular Convocation, to give instructions to its Z., H. and J., or other duly appointed representatives, concerning any matter or matters which are coming before the Grand Chapter at its next Convocation;
 - d. To perform such other acts and exercise such other privileges as are set forth in its Warrant or Dispensation and as are contained in the Constitution and Regulations.
72. The Bylaws of every Chapter shall be delivered to the Z. at his installation, provided that said Bylaws and every amendment thereto shall.
- a. Have been approved by the Grand Z.
 - b. Be subscribed to by each Member to whom a copy shall be furnished at the time of his admission. The copy shall be printed or in a format able to be read by current electronic equipment in common use.
 - c. Be accessible to Chapter Members at all reasonable times.
73. A copy of the Bylaws together with a copy of every amendment shall be filed with the Grand Scribe E.
74. Every new Bylaw and every amendment to an existing Bylaw passed by a Chapter shall not be in force and effect unless and until submitted, in the form of certified extracts from the minutes of the Chapter Convocation at which it was passed, to the Grand Superintendent of the District.
- The Superintendent shall review the Bylaws or amendment and then forward them, together with his remarks thereon, to the Grand Scribe E.
- The Grand Scribe E will then submit them to the Grand Z for approval.
75. Each Chapter U.D. pending the granting of a Charter, shall select for its governance, by resolution, a code of approved Bylaws currently in use by any Chapter.
- Every new chapter upon receiving a Charter shall, at the next Regular Convocation thereafter, appoint a Committee to draft Bylaws for its governance. It shall then proceed without unnecessary delay to adopt and ratify the same and after certification by the Z. and Scribe E. and, pursuant Section 74, submit them for approval.
76. a. A Chapter U.D. must apply for a Charter at the first Annual Convocation after its organization. The application to Grand Chapter for a Charter is made through Grand Scribe E and must be accompanied by a record of its operations, the Minute book and other books of the Chapter. The Grand Superintendent of the District shall leave a report to Grand Chapter outlining his observations regarding the proficiency of the Officers and the adequacy of the furniture, paraphernalia needed for degrees and regalia.
- b. A Chapter U.D. shall only transact business permitted under its Dispensation.
 - c. A Chapter U.D. is governed by the Constitution and Regulations of Grand Chapter.

77. Immediately a warrant is granted by Grand Chapter the new Chapter is entitled to be represented at the Grand Convocation.
78. a. Each Chapter shall provide in its Bylaws for the convening of regular convocations on the day specified in their Charter. This day may be changed without dispensation if the normal meeting day is on a statutory holiday or so close to one as to make it inadvisable to meet thereon in the opinion of their council.
- b. i. An emergent meeting of the Chapter may be convened as necessary at the direction of the Z, or on request of 6 members of the Chapter. No business may be transacted at that meeting other than that for which it was convened.
- ii. Notification of the emergent meeting must be circulated to all members, in the normal method of circulating the summons for a regular convocation, at least seven days prior to the emergent meeting.
- iii. A summons for a regular meeting shall be delivered to every member of the Chapter at least seven days prior to the convocation. The Scribe E of the Chapter is responsible to ensure that this delivery is effected, by any method he chooses.
- iv. Lodges of Mark Master Masons or Most Excellent Masters may be held without opening Chapter. All regulations herein provided for Chapter Convocations shall apply *mutatis mutandis* to such Lodges.
79. a. At least six Companions are necessary to open a Chapter, one of whom must be the sitting Z, H or J. The H or J may preside over the opening of a Chapter for business purposes in the absence of the Z and any Past Z, but not to confer the Royal Arch degree.
- b. No companion below the rank of Past Z may assume the Z's chair.
- c. Only the Work as authorized by Grand Chapter may be used in any Lodge or Chapter meeting.
- d. All business, except the Installation of Officers for the Chapter, may be transacted in either a Mark Master Mason or Most Excellent Master Lodge.
- e. Every Companion in good standing is entitled to one vote at Chapter or Lodge meetings.
- f. The voting in Chapters and Lodges shall be by the show of hand unless a written ballot is specified in the Constitution or Regulations. Where the majority of companions feel it is warranted, a written ballot may be used on any question.
- g. The secrecy of the ballot on candidates for admission shall not be violated in any way.
- h. Unless a Chapter's Bylaws provide otherwise, a motion disposed of in Chapter or Lodge may not be reconsidered or rescinded unless a notice to do so is given at a regular meeting and then a notice inserted in the summons for the meeting at which the action will be taken.
- i. Where a Companion persists in disturbing the harmony of a meeting after being ordered by the Z to desist, he may be ordered to leave. He may also be suspended for disobeying the order pending appropriate action by the Grand Superintendent. The incident must be reported to the Grand Superintendent and Grand Z, through the Grand Scribe E, as soon as is practicable by the Z ordering the suspension or giving the order to leave.
- j. A Chapter or Lodge, properly opened, must be closed on the same day.

80.
 - a. A Companion shall not be admitted to the Chapter unless he has been properly vouched for by a Companion, or has been examined by two companions and found qualified to be received, and has entered his name in the register.
 - b. A Mark Master Mason or a Most Excellent Master is entitled to visit a Lodge equivalent to his degree.
 - c. A visitor is subject to the Bylaws of the Chapter he is visiting.
81.
 - a. The Officers of the Chapter shall be:
Z, H, and J who comprise "*The Council*,"
Treasurer, Scribe E and Scribe N,
Principal Sojourner, Senior Sojourner and Junior Sojourner,
Director of Ceremonies, Masters of the First, Second, Third and Fourth Veils.
Tyler.
These Officers also serve as the Officers in M.M.M. and M.E.M. Lodges as set out in "*The Work*"
 - b. A Companion may only hold one Office in any year except that the Scribe E may also be the Treasurer.
 - c. All Officers must be members who are in good standing.
 - d.
 - i. To be eligible for election to the chair of Z a Companion must have served in the chair of H or J for one year as defined in Sec. 20 of the Constitution.
 - ii. To be eligible for election to either the chair of H or J a Companion must have served as one of the Sojourners for one year as defined in Sec. 20 of the Constitution.
 - iii. The Director of Ceremonies shall be a past Z and appointed annually by the Z immediately after his installation.
 - e. The Z, H, J, Treasurer, Scribe E, Scribe N and any other Officer(s) specified in a Chapters Bylaw shall be elected annually by a simple majority of Members present and voting at the November Convocation. It is permitted for the Chapter to appoint a nominating committee to submit to the November convocation a list of eligible candidates to fill the elective offices, who have consented to fill the offices if elected. The sitting Z may read the list and ask if there is any further nominations for these positions. If there is no more nominations he may declare the Companions on the list elected by acclamation. If there are any more nominations for any or all of the elected positions a vote will be taken for each contested position by either a show of hands or a written ballot as chosen by the Chapter.
 - f. Officers not in elected positions shall be appointed by the incoming Z after his installation.
 - g. The Officers shall be installed by the Z or a Past Z at the first convocation after the election. The ceremony is set out in the current version of the book "*R.A. Ceremonies*" that has been authorized by Grand Chapter.
 - h. Elected Officers must be present to be installed. Appointed Officers may be invested by proxy.
 - i. It is permissible for Chapters to hold joint installations, at a single convocation as long as each Chapter present keeps individual minutes for their Chapter.

- j. The Officers, when summoned to do so for an enquiry, must appear before the Grand Z, the Grand H, the Grand J, the Executive Committee, their District Grand Superintendent or any Committee, lawfully constituted.

Part 13: Duties of Chapter Officers:

The Z:

82. The Z of a Chapter shall:

- a. Be responsible for the due observance of matters pertaining to his Chapter herein contained;
- b. Countersign all documents requiring his signature on behalf of his Chapter;
- c. Ensure all books and records required under Regulations⁷ or by the Executive Committee of Grand Chapter are being kept in a proper fashion.
- d. Ensure all of the duties of his Chapter to Grand Chapter, outlined in Regulations⁸ are fulfilled.
- e. Be responsible for the preservation of all copies of "Proceedings of Grand Chapter" supplied to his Chapter and to see that the contents of Proceedings are conveyed to the Companions.
- f. Produce, when required by a lawful authority, in accordance to the Constitution or Regulations, any or all books, accounts, records, or documents related to his Chapter.
- g. Appoint Chapter Officers and members of the Chapters' standing committees and fill vacancies of the same.
- h. Grant a demit to those members requesting one through Scribe E providing that, at the time of the request, the member is in good standing,

The H:

83. The H of the Chapter shall:

- a. Serve as Senior Warden in the Lodges.
- b. Confer either of the preliminary degrees if and as required by the Z the obligations must be administered by a companion of, or above, the rank of Z.
- c. Be the chairman of the Executive Committee of the Chapter.

The J:

84. The J of the Chapter shall:

- a. Serve as Junior Warden in the Lodges.
- b. Confer either of the preliminary degrees if and as required by the Z. The obligations must be administered by a companion of or above the rank of Z.
- c. In the absence of the H act as chairman of the Executive Committee

⁷ Section 40

⁸ Section 39

The Treasurer:

85. The Treasurer of the Chapter shall:

- a. Keep safe custody of all funds and securities of the Chapter transferred to him from all sources. The said assets to be appropriately dealt with by use of a secure financial institution selected by the Chapter. He shall also disburse the funds as directed by the Chapter.
- b. Keep all books, accounts and records current, as required by the Constitution, Rules and Regulations or the Bylaws of the Chapter.
- c. Produce for inspection and/or review all books, accounts, records, vouchers and securities, both physical and electronic, as required by anybody authorized under the Constitution, Regulations or Bylaws.
- d. If any records of transactions are kept in electronic format he must arrange a system whereby they are regularly backed up onto a dedicated hard drive (or Cloud system), off site, kept at another members dwelling or other location.

The Scribe E

86. The Scribe E of the Chapter shall:

- a. Prepare and distribute, to all members, the summonses for all Chapter convocations. He will also disseminate copies of such summonses to the members of the Grand Council, the Grand Superintendent of his District and the Grand Scribe E.
- b. Take the Minutes of all Convocations and preserve copies thereof. If for any reason he is unable to attend any convocation he is to ensure the minutes are taken by another member and added to the permanent record.
- c. Keep safe custody of the Chapter seal and affix an imprint of it on all official documents requiring it. Transmit an impression of the current seal to Grand Scribe E.
- d. Keep the books up to date as required by Regulations.⁹ Produce these records for inspection as required by the Constitution, Regulations or the Bylaws of his Chapter.
- e. Keep all records in a safe manner which can readily transferred to his successor. This includes all formats in which they are being kept. Any office equipment owned by the Chapter will also delivered to his successor including any computers together with any passwords necessary to perform the duties of Scribe E.
- f. Submit all forms, returns, fees and information to Grand Chapter required by Regulations.¹⁰
- g. If any appeal is taken to Grand Chapter he shall transmit to Grand Scribe E a true copy of all proceedings in the case and any other information pertinent to the same.

⁹ Section 40

¹⁰ Section 39

- h. Expediently report to Grand Scribe E any information in respect to the death of any Companion within the jurisdiction of his Chapter.
87. The powers and duties of all Officers of the Chapter shall conform to customary usage as prescribed in the ceremony of Installation and Investiture, the Constitution and the Bylaws of the Chapter.

Part 14: Chapter Membership:

88. Membership in a Chapter may be acquired by any of the following.
- a. Regularly admitted as a candidate for the degrees.
 - b. Elected for affiliation or honorary membership.
 - c. Named as one of the petitioners in the Dispensation for a new Chapter.
89. A Companion may be a Member of more than one Chapter in this Grand Jurisdiction.
90. Any Companion, resident within the jurisdiction of Grand Chapter, who is not affiliated with any Chapter therein except as an Honorary or Life Member may apply to and be admitted to membership in any Constituent Chapter. No Member shall be eligible for admission to any other Chapter if he is under suspension from his Chapter or shall have withdrawn from it without complying with its Bylaws, or with the general regulations of Grand Chapter,
91. Each application for membership in a Chapter shall be as follows.
- a. In writing, in the form prescribed by Grand Chapter and shall set forth the applicant's name in full, age, residence, occupation or profession, the name, number and location of the Masonic Lodge of which he is a Member, as well as that of his mother Masonic Lodge and the date of raising as a Master Mason. In the case of an applicant for affiliation, the name, number and location of the Royal Arch Chapter of which he is currently a Member or from which he holds a certificate of demission, as well as that of his mother Chapter and the date of his exaltation.
 - b. It shall be dated and signed by the applicant with name in full, and signed by the Companion(s) recommending him.
 - c. In the case of Affiliation it must be accompanied by a demit from his previous Chapter or other evidence of good standing as required by the Chapter, and by a deposit or fee as prescribed by its Bylaws.
 - d. The name of the Candidate and the Masonic Lodge to which he belongs, and, in the case of an applicant for affiliation, the name of the Royal Arch Chapter of which he a member, or from which he holds a Certificate of Demit, will be printed in the next summons. This will make him eligible to be balloted on and given his M.M.M. degree in the case of an original applicant, or granted membership in the case of an applicant for affiliation, at the meeting for which the summons was issued.
 - e. A Chapter may, at its discretion, assemble an Investigating Committee to enquire into any applicant's character and/or qualifications.
 - f. An application for admission may be withdrawn, with the consent of the Chapter, before the ballot.
92. Should the Investigating Committee be convened and the report is unfavorable on any applicant for admission, no ballot shall be taken and the applicant shall be declared a rejected candidate.

A rejected candidate for admission or exaltation and preliminary degrees shall not be proposed or balloted for in any Chapter within twelve months after said declaration;

A rejected candidate for admission by affiliation may at any time renew his application to the same Chapter or submit his application to any other Chapter.

93. Subject to the eligibility of the applicant a ballot shall be taken at a Regular or Emergent Convocation.

Only one ballot shall be required for the Royal Arch and preliminary degrees.

Only Members in good standing shall be permitted to ballot.

A ballot, if ordered, shall not be postponed, nor shall it be reconsidered.

94. A candidate for exaltation and the preliminary degrees shall not be admitted to membership nor shall any Companion be elected as a member by affiliation if on a ballot, two black cubes be balloted against him. A Chapter may, by Bylaw, require a unanimous ballot.

95. Should the result of any ballot on an application for membership be favorable, the Z. shall declare the applicant eligible to become a member of the Chapter in the prescribed manner. A Chapter Bylaw may define a period, which shall not exceed twelve months, during which an accepted candidate for admission must present himself for admission failing which a fresh application and ballot shall be required.

96. A Brother shall not be exalted to the Royal Arch degree unless he shall have received the preliminary degrees and shall have delivered to the Scribe E. the design of the Mark selected by him.

97. Except by dispensation granted by the Grand Z., no more than two degrees shall be conferred on any candidate in one day nor shall any Brother be exalted to the Royal Arch degree before he shall have passed a satisfactory examination in the Preliminary degrees and until a period of fourteen days shall have lapsed since he received the M.E.M. degree.

98. A Chapter may confer the Royal Arch degree on one candidate provided two Sojourners are used.

99. Any Royal Arch Mason from a Sister Grand Jurisdiction who has not received the preliminary degrees and who desires to affiliate with a Constituent Chapter, may apply thereto and the Chapter shall be at liberty to confer upon him either or both of the degrees without charge, except for the fee required for Grand Chapter registration. Before making application the applicant must produce satisfactory proof of his exaltation and good standing.

100. Every Companion on his affiliation and every Candidate on his advancement to the M.M.M. Degree shall sign the Bylaws of the Chapter in token of his submission thereto. A copy of which together with a copy of the Constitution and Regulations of Grand Chapter shall then be made available to him.

101. Should objection be made to the advancement of a Brother after he shall have received either of the preliminary degrees, the Z. shall order the objector to file with the Scribe E. written charges forthwith and if so filed, shall be investigated as soon as practicable by the Chapter.

If the objector neglects or refuses to file such charges within thirty days, the Chapter shall proceed to confer the degrees as if no objection had been made.

If the said charges are investigated and not proven, the degrees shall be conferred as if no charges had been filed.

If the said charges are proven, the candidates shall be considered rejected and shall not be eligible to apply again within a period of twelve months following the date of such

rejection, and then only to the same Chapter.

102. Every applicant for membership when advanced to the M.M.M. degree or admitted by affiliation shall become a Member of a Chapter and shall be liable for dues therein as from that date.
103. Should a Member of a Chapter desire to withdraw from membership therein, he shall submit an application in writing to the Scribe E. On payment of all dues owing, if any, and provided no charges are pending against him, he shall be furnished with a demit, in the form approved by Grand Chapter, and his membership shall thereupon terminate.
104. Should a demitted companion desire to renew his membership in a Chapter, he shall be required to make application and be balloted on in the manner provided herein for an application for affiliation, and should he be rejected may renew his application in the same or may submit an application to any other Chapter at any time, all in accordance with this part.
105. A companion may only make visits to other chapters in the first nine months after the date of the demit being granted, if he remains unaffiliated at that time.

Part 15: Chapter Seal, Regalia and Jewels:

106. Every Warranted Chapter shall have a seal with the Chapter's name and number engraved thereon, an impression of which, and any amendments thereto, shall be deposited with the Grand Scribe E. and registered on the books of Grand Chapter.
107. The seal of the Chapter shall be affixed only to such documents which require it and are properly issued pursuant to the resolutions of the Chapter, or when required by the Constitution or Regulations of Grand Chapter.
108. Subject to the provisions of Part 10 of the Constitution, the Royal Arch Apron to be worn by the Companions shall:
 - a. Be white lambskin or white kidskin, from 355.6 to 406.4 millimeters in width and from 304.8 to 355.6 millimeters in depth.
 - b. Have an indented crimson and purple border 50.8 millimeters wide with the crimson part pointing to the center of the apron and with the border of the flap 25.4 millimeters wide.
 - c. Have in the center of the flap, a triangle of white silk or satin surrounded with gold border, and, within said triangle, three taus in gold spangled embroidery united at their base.
 - d. Have two gold tassels suspended from under the flap by white ribbons. The ribbons on the aprons worn by Z.s, H.s and J.s and Past Z.s shall be of scarlet and the apron may be trimmed with gold lace and fringe.
109. The Royal Arch Sash to be worn by Companions who do not hold any Grand rank shall be of indented crimson and purple ribbon 101.6 millimeters wide, with the crimson diamond outside and with a crimson and purple silk fringe at the ends;
 - b. be worn over the left shoulder, passing obliquely to the right side. The fringe at the ends of the sash of the Z.s, H.s and J.s and Past Z.s of Chapters may be gold silk or bullion.

110. The Jewel of Royal Arch Masonry shall be of gold or gilt and shall be worn on the left breast, suspended by:
- a. a white ribbon 25 millimeters wide when worn by Companions.
 - b. a crimson ribbon 25 millimeters wide, when worn by Z.s, H.s, J.s and Past Z.s
111. The Jewels of Chapter Officers shall be suspended by a crimson collar, 100 millimeters wide and shall be as indicated under their respective ranks.
- a. Z. A crown within a triangle in front of a radiating sun.
 - b. H. An All-Seeing Eye within a triangle in front of a radiating sun.
 - c. J. The Volume of the Sacred Law within a triangle in front of a radiating sun.
- All other Officers the emblem of their rank within a triangle.
112. The robes of office in a Chapter when worn by the officers shall be:
- a. Z. A scarlet robe trimmed with ermine.
 - b. H. A purple robe.
 - c. J. A blue robe.
113. The Jewel of a Mark Master Mason shall be made of gold, silver, mother of pearl or white cornelian stone - preferably the latter. It shall be suspended from a light blue ribbon with crimson edges;
- It shall bear on the front side the owners mark within a circle surrounded with the letters H. T. W. S. S. T. K. S. and the reverse side may bear the owners name, Chapter, and date of his advancement to the Mark Master Mason degree.
114. Apart from the jewels and emblems appropriate to Grand Representatives of Sister Grand Jurisdictions and the insignia of the Military, no honorary or other jewel or emblem inconsistent with the degrees recognized by Grand Chapter shall be worn at any Chapter Convocation.

Part 16: Voluntary surrender of Warrant, Affiliation, Amalgamation and Appendation:

115. Any Chapter contemplating surrendering its Charter, affiliation or amalgamation shall notify the Grand First Principal and the Grand Scribe E of such possible action. Any subsequent surrender of charter, affiliation or amalgamation shall be conducted by the Grand First Principal or his appointed representative at such a time and place as is deemed suitable.
116. A Constituent Chapter may decide to voluntarily surrender its Charter to Grand Chapter by the affirmative vote of at least two-thirds of the Members present and voting at a Convocation. In the summons for the Convocation, either Regular or Emergent, a Notice of Motion must be included that states a motion will be made and voted on, which will cause the Chapter to go into darkness. If the required majority is achieved the Chapter may then voluntarily surrender the Warrant.
117. Grand Chapter may withdraw and erase the Warrant of such Chapter upon being satisfied that the Chapter has:-
- a. Paid all accounts and liabilities outstanding.
 - b. Issued Certificates of Withdrawal [demits] to all of the Members.

- c. Surrendered and delivered to Grand Chapter all of its records, official seal, Charter, paraphernalia and other assets. The payment of money on deposit to Grand Chapter may be by certification by the Chapters bank that all of its accounts have been closed.
 - d. Complied with any other specific requirements of Grand Chapter.
118. A Constituent Chapter having decided to surrender its Charter in the manner provided for in Sec. 117. of the Constitution may, before surrendering it, negotiate with a nearby Chapter to Affiliate with them. In such case Grand Chapter may withdraw and erase the Charter of such Constituent Chapter upon being satisfied that:-
- a. The Constituent Chapter has furnished to the nearby Chapter an accurate list of its Members showing the rank and status of each Member and honours to which he is entitled, and full information as to life memberships granted to then living Members, and any special or unusual commitments made to Members or deceased Members.
 - b. The Constituent Chapter has furnished to the nearby Chapter an accurate financial statement showing clearly all assets and liabilities of the Constituent Chapter.
 - c. A Committee consisting of Members of both Chapters and duly appointed by them, has examined the physical assets of both Chapters and decided what items of paraphernalia, regalia, properties and furnishings are to be retained for the use of the nearby Chapter after Affiliation and that such items have been delivered to the nearby Chapter. All surplus paraphernalia, properties and furnishings have been delivered to Grand Chapter, and that all cash or its equivalent including money on deposit, has been paid over to the nearby Chapter.
 - d. The nearby Chapter has agreed to the Affiliation by a "Yes" vote of at least two-thirds of the members present at a Convocation, the summons for which contained a notice of the intention to submit a resolution to affiliate for a vote at that Convocation.
119. Two or more Constituent Chapters may amalgamate by using one of the two methods below:-
- a. Forming a new Chapter where Grand Chapter will issue a new Charter upon being satisfied that:-
 - i. A committee consisting of Members appointed by each of the Constituent Chapters has considered the proposed amalgamation and reported its views back to their respective Chapters.
 - ii. Each Constituent Chapter has decided in favour of the amalgamation by the affirmative vote of at least two-thirds of the members present and voting at a Convocation, the summons for which contained a notice of intention to submit the resolution for decision and a copy of the intended resolution.
 - iii. Section 68 of the Constitution of the Grand Chapter has been complied with, excepting that, the application for a Warrant by the new Chapter shall be signed by the three principal Officers and Scribes E of each of the amalgamating Chapters.
 - iv. The Constituent Chapters have complied with any other specific requirement imposed by Grand Chapter.

If the Grand Z deems it advisable, he may issue a Warrant immediately to the new Chapter rather than a Dispensation. Which must be confirmed at the next meeting of Grand Chapter.

- b. Where two Chapters wish to amalgamate, but wish to retain their Charters, they may be allowed to append the Charter of one Chapter (hereinafter called the "Appending Chapter") to the Charter of the second Chapter (hereinafter called the "Appended Chapter"), provided that:
 - i. The Appending Chapter has paid all accounts and liabilities in full up to the time of amalgamation.
 - ii. The Chapters have complied with all the provisions of Sections 118 of the Constitution of Grand Chapter.

The amalgamated Chapters would continue to operate under the Charter, Bylaws Name, seal and number of the Appended Chapter. A Certificate of Appendment will be issued by Grand Chapter declaring that the Charter of the Appending Chapter is forthwith appended to the Charter of the Appended Chapter. The certificate will be physically attached to the Charter of the Appended Chapter in such a way as both are displayed at any future convocation of the amalgamated Chapters. The Charter and seal of the appending Chapter will be returned to Grand Chapter for safe keeping.

The members of the Appending Chapter would retain the membership number recorded in the Grand Register under their former Chapter but would append a letter "A" after the number indicating that their membership is now appended to another Charter.

Grand Chapter or the Grand Z may require the Grand Superintendent concerned to enquire into and report on any matter arising under Sections 115 - 117 of the Constitution or to assist the Chapters concerned in any way, as required.

Part 17: District Meetings.

120. Each District in the jurisdiction of this Grand Chapter, as established in accordance with Sub-Section 56 h. of the Constitution, shall hold, at such place as arranged by the Grand Superintendent, in accordance with Sub-Section 36 f. of the Constitution on or before the 1st day of April each year, a meeting to be called the Annual District Meeting.
121. The function of the Annual District Meeting is for the purpose of instruction and for the selection of the next Grand Superintendent for the following year.
122. The next Grand Superintendent shall be selected in accordance with Regulations.¹¹ He must be present at such meetings or have given written consent to allow his name to stand, be prepared to fulfill to the best of his power and ability the duties incumbent on him as such.

¹¹ Section 15

Part 18: Coming in to Force.

123. The signing of the below Certificate by the Grand Master and the Grand Scribe E has the effect of certifying this version of the Constitution as the only one officially recognized by the Grand Chapter and repealing all and every other versions and amendments.

We hereby certify that this is a true copy of the Constitution of the Grand Chapter of Royal Arch Masons of Saskatchewan that was approved and adopted by the Grand Chapter at the Annual Convocation held in Saskatchewan on May 29th 2021.



Grand First Principal: _____

Most Excellent Companion Patrick Davis

Grand Second Principal:

Refused _____

Right Excellent Companion Joseph Bertram



Grand Third Principal: _____

Right Excellent Companion Kenneth Martin



Grand Scribe E: _____

Right Excellent Companion Richard Gutfriend

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